

Submission Checklist RD Purchase Loans

Borrower Name _____ SS# _____ DOB _____
 CoBorrower Name _____ SS# _____ DOB _____
 Transaction Type Purchase

PROGRAM DOCS

**Req. for Guarantee 1980-21 **Property Eligibility **Income Eligibility **CAIVRS

DISCLOSURES

**Initial executed 1003 **Servicing Disclosure **Disclosure Notices **Patriot Act Disclosure
 **Initial GFE **Service Provider List **Privacy Policy Affiliate Opt Out **Patriot Act Information
 **Initial TIL **Right to Receive Apsl **Executed 4506T

IDENTITY

**Driver's License Green Card SSN Card **SSA Authorization (SSA-89 Form)

CONDO / PUD / HOA

HOA Dues Letter Connections Printout Master Insurance Policy HO6 Policy

****IF APPLICABLE****

CREDIT

**Credit Report within 60 days Mtg rating is current **Undisclosed Debt Ackn.

****IF APPLICABLE****

Credit Supplement BK schedules/disch/LOX Proof derog credit paid

ASSETS

EMD Cancelled Check 2 Months Bank stmt w EMD cleared if applicable

****IF APPLICABLE****

HUD-1 from home sale Joint Access Letter Large Deposits sourced
 Gift Letter Donor's Source of Funds stmt Bank stmt w Gift deposit

INCOME

WAGE EARNER	SELF EMPLOYED	RETIREMENT/SSI
<input type="radio"/> **Paycheck stub (B. 30 dys YTD)	<input type="radio"/> **2 YRS 1040'S	<input type="radio"/> **Award Letter(s), or
<input type="radio"/> **Paycheck stub (CB, 30 dys YTD)	<input type="radio"/> **2 YRS 1120/1065s/ INCL. K-1s	<input type="radio"/> **1099s (B)
<input type="radio"/> **W2's (B)	<input type="radio"/> **3rd Party Verif of S/E	<input type="radio"/> **1099s (CB)
<input type="radio"/> **W2's (CB)		<input type="radio"/> 3 yrs continuance

****IF APPLICABLE****

Full VOE LOX for Gap in Employ Employ Contract bona fide
 Divorce Decree (Alimony & CS) CS payment history w/ 3 Yrs Continuance Lease Agreement

PURCHASE CONTRACT

**Legible Sales Contract **Addendum/Counter Offer **All parties names printed legibly below signatures

****IF APPLICABLE****

Seller's Authority Seller Property Disclosure Short Sale Approval
 Lead Based Paint Approved DPA / Grant documentation
 Builder's Cert ENPO 92541 1 Yr Builder Warranty Termite ENPO NCPA99a & 99b
 Builder's Permit Occupancy Permit 3 Stage Inspections

NOTES TO UNDERWRITER

** Designates the documents that are required on EVERY loan prior to submission.